



THE UNIVERSITY OF THE WEST INDIES
DISASTER RISK REDUCTION CENTRE
13 Gibraltar Camp Way
Kingston 7, Jamaica
Telephone (876) 077-1659 Fax: (876) 977-1658
drrcuwi@uwimona.edu.jm

May 8, 2015

Dear Disaster Risk Management Stakeholder,

re: EKACDM Initiative - Introducing Trevor Hamilton & Associates

This letter introduces Trevor Hamilton & Associates led by Mr. Stacey Thompson, who will be carrying out a consultancy on behalf of the 'Enhancing Knowledge and Application of Comprehensive Disaster Management (CDM)' Initiative. The initiative is a five-year project implemented by the Disaster Risk Reduction Centre (DRRC), UWI with funding from the Department of Foreign Affairs, Trade and Development (DFATD) of the Government of Canada. The ultimate outcome is the support to implementation of the CARICOM Enhanced CDM Framework in order to reduce the impacts of natural and technological hazards and the effect of climate change on men, women, and children in the region <http://www.uwi.edu/EKACDM/index.aspx>. This consultancy will conduct an assessment of current Disaster Risk Management (DRM) practices in Small and Medium Enterprises (SMEs) in two sectors and identify needs and barriers to integration of Disaster Risk Management in business practices.

Trevor Hamilton & Associates will be executing their consultancy over the period May to October, 2015. A highly participatory approach will be used, so the consultants will be requesting your input through meetings and stakeholder consultations in order to ensure that the final product is useful to the region. We ask therefore that you facilitate Trevor Hamilton & Associates' requests for consultations and information. We look forward to working with you on this important regional initiative.

With thanks for your kind cooperation.

Yours sincerely,

Dr. Barbara Carby
Director