



VACANCY NOTICE:
CDEMA Coordinating Unit
INTERNSHIP OPPORTUNITY

Competition Reference No.	CDEMA-CU/INTERN/01
Application Deadline	October 7, 2022
Location of Internship	Bridgetown, Barbados
Organization	Caribbean Disaster Emergency Management Agency, Coordinating Unit (CDEMA CU)
Contract Period	1 year (January 2023 – December 2023)

The Caribbean Disaster Emergency Management Agency (CDEMA) seeks to recruit four (4) suitably qualified interns for our Young Professionals Programme (YPP). Financial support for the YPP has been made available through the Caribbean Climate Resilience Initiative (CCRI), a project funded by the United States Agency for International Development (USAID).

CDEMA embraces youth as agents of change in building resilience to the multiple hazards which impact our Participating States. To realize the Comprehensive Disaster Management (CDM) goal of the CDEMA Coordinating Unit is committed to our vision of creating opportunities and facilitating the connections necessary for increased youth involvement and leadership in Comprehensive Disaster Management (CDM) towards the achievement of the goal “Safer more Resilient States through Comprehensive Disaster Management”.

The 9th Caribbean Conference on Comprehensive Disaster Management adopted a Youth Resolution which recommended actions including “*Implementing internship and apprenticeship programs for college and secondary school students studying in a wide range of disciplines ...*” In accordance with this resolution, the CDEMA CU proposes a holistic, phased approach to youth empowerment and leadership in CDM. This includes establishing a YPP to offer opportunities to new graduates from post-secondary institutions.

This CDEMA YPP seeks to capture and develop relevant skills and competencies to position youth to take up quality employment opportunities in Comprehensive Disaster Management in the Caribbean. The Programme also seeks to promote innovation and entrepreneurship in the disaster risk management discipline.

Programme Benefits:

The CDEMA YPP is intended to provide CDM experience and to develop relevant skills and competencies in young professionals in CDEMA Participating States. Through a learning-by-

doing approach, the young professionals will be able to operate as officers at the national and regional level to undertake the following:

- Applied disaster risk knowledge
- Preparedness and response planning and implementation
- Community resilience planning and implementation
- Recovery planning and implementation
- Mainstreaming of CDM and climate change into sector planning

Compensation:

The successful candidates will be paid a monthly stipend. They will be required to relocate to Barbados where the CDEMA Headquarters is located, for the duration of the internship. A return ticket and settlement grant will be provided to successful overseas candidates.

Open To:

Applications are open to nationals and citizens of CDEMA Participating States between the ages of twenty-one (21) and thirty (30) years.

Availability:

The internship is for a one-year period. Candidates should indicate their availability for full period of the engagement.

Academic Merit Criteria

1.0 Qualifications:

- 1.1 Bachelors' degree in Geography, Earth Sciences, Disaster Management or related disciplines.

2.0 Skills and Competencies:

- 2.1 Possess strong analytical, data processing skills.
- 2.2 A strong attention to detail and accuracy.
- 2.3 Proficiency in computer applications such as Microsoft Office Suite
- 2.4 Ability to conduct research and understand technical documentation
- 2.5 Good verbal and written communication skills
- 2.6 A keen willingness to learn and develop new skill sets
- 2.7 Flexibility
- 2.8 Good interpersonal skills
- 2.9 Ability to work well with others and to develop and maintain positive working relationships



2.10 Willingness to take initiative

Information Notes:

1. Interested candidates are encouraged to visit CDEMA's official website at www.cdema.org for more information.
2. Applications should include Statement of Interest of no more than two (2) pages in length (which highlights qualifications, subject knowledge, experience, and career goals), two (2) testimonials and copies of certificates/transcript and should be sent via email to hr@cdema.org. Please quote the selection process number in the subject of the email: **CDEMA-CU/INTERN/01**
3. Acknowledgement of receipt of applications will not be sent. CDEMA would like to thank all candidates who apply, as only those selected for an interview will be contacted.