



REQUEST FOR EXPRESSIONS OF INTEREST

I.1) Name and address Contracting Authority

Official name: Organisation of Eastern Caribbean States (OECS) Commission

Postal address: P O Box 179

Town: Castries

Postal Code: LC04 101

E-mail: procurementbids@oecs.int

Internet address: <http://www.oecs.org>

II.1.1) Title:

Consulting Services to Develop a Methodological Framework to Monitor and Measure Regional Integration and Development Progress of the OECS Region

II.1.3) Type of contract

Services

II.1.4) Short description of the contract

The purpose of this contract is to support the Commission's work to objectively monitor, measure and publish the progress of the operationalisation of the Eastern Caribbean Economic Union (ECEU) and the development achievement of the OECS region as prescribed in the Protocol of the ECEU in the Revised Treaty of Basseterre (RTB), and summarised with Articles 2 and 13.

The specific objectives are:

- To develop a **sound methodology** to quantitatively and objectively monitor and measure the OECS Protocol Member States' compliance with and uptake of the ECEU's regional integration regimes; and the development achievement of the OECS region;
- To construct a **composite index and aggregate regional indicators** for a reliable, verifiable and credible measure of the progress of ECEU based on the objectives (Article 2) and development policies (Article 13) articulated in the RTB;



- To **document** the approach and technical method to construct the index; metadata for indicators; and guidelines for analysis and publication;

It is expected that the contractor will attain the following results on completion of the engagement:

- **Result 1. Desk Review:** a review of relevant and related OECS Commission documents to include: the conceptual framework for measuring regional integration progress; consultant reports, integration status reports, matrices, presentations. The review should offer recommendations to enhance the concept;
- **Result 2. Methodological Framework for the OECS integration and development progress:** Based on Result 1, and including feedback from the Commission, and contractor's own research, this framework should include the integration and development indicators and metadata; and the formula to produce (a) composite (multidimensional) RII for the ECEU; (b) aggregate regional development indicators for OECS region; (c) detail statistical methods used, assumptions made, country and indicator weightings and their justification; and (d) all relevant inputs and other methods used for the calculations and designing the framework;
- **Result 3. Reporting Template.** Based on Result 2, this result is a report template for annual publication of results. The template should recommend a base year given the year of establishment of the ECCU and ECEU; include an annotated outline; template visual objects (charts, tables, infographics), and guidelines for the narrative such that the report offers regional and Member State level analysis;
- **Result 4. Knowledge transfer:** Delivery of one (1) capacity building and knowledge-sharing event to equip the Commission to use the methodological framework, produce the indicators and indices; and to regularly publish the annual progress report;
- **Result 5. Sustainability Guidelines:** Based on feedback on Results 3 and 4, these guidelines should document the steps and required information to sustain the enhanced institutional and technical capacity to put Result 2 into practice and improve as necessary.

The assignment is intended to support the Commission's institutional and technical capacity to comply with its mandate for regular reports on the progress of the ECEU and regional development achievements. The assignment includes a review of the Commission's conceptual framework to measure and monitor the ECEU; methodology to construct a composite regional integration index and to calculate



aggregate regional development indicators; and to test the methods using the available data. The framework must reflect sound methodology and best-fit good practices.

II.1.5) Estimated total value

EUR 65,050.00

II.2.1) Place performance

Main site or place of performance: **OECS Protocol Member States:** Antigua and Barbuda, Commonwealth of Dominica, Grenada, Montserrat, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and The Grenadines .

II.2.2) Award Criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.4) Additional Information:

Potential legal (firms) and natural persons (individuals), who may be interested in, and capable of undertaking this assignment are required to submit a 'Statement of Capability or company profile" (Qualification and relevant experience pertinent to the assignment) to the Project Manager, RIGHT Programme via email **valentina.aubert@oecs.int** and copied to, **gale.archibald@oecs.int**, **shekeri.gravillis@oecs.int** and **tadia.xantoine@oecs.int** no later than **17th January 2022 at 12:00 a.m. local time**. Only shortlisted candidates will receive an invitation to tender which includes the following:

- A. Instructions to tenderers and contract notice**
- B. Draft contract agreement and special conditions with annexes:**
 - I. General conditions for service contracts
 - II. Terms of reference
 - III. Organisation and methodology (to be submitted by the tenderer using the template provided)
 - IV. Key experts (including templates for the summary list of key experts and their CVs)



- V. Budget (to be submitted by the tenderer as the financial offer using the template provided)
- VI. Forms and other supporting documents

C. Other information:

- I. List of entities invited to submit a tender
- II. Administrative compliance grid
- III. Evaluation grid