

## COUNTRY DIRECTED FUND (CDF) APPLICATION CHECKLIST

Country:

National Disaster Organization:

Category:     under 10K Euros     10K – 60K Euros

Project Name:

CHECKLIST	APPLICATION NUMBER	✓
<b>General</b>		
All sections of the application have been completed		<input type="checkbox"/>
Application(s) demonstrate the ability to utilize funds within a stipulated timeframe of twelve (12) months		<input type="checkbox"/>
Application(s) does not reflect any artificial separation of contracts		<input type="checkbox"/>
<b>Section 2</b>		
Identify the prioritized area(s) that application applies	Number 6	<input type="checkbox"/>
Explain why the intervention is necessary		<input type="checkbox"/>
Provide evidence of why the intervention is necessary (e.g., baseline assessment reports, reports of After-Action Reviews)	Number 8	<input type="checkbox"/>
Include a statement why national budgets/technical resources are insufficient		<input type="checkbox"/>
The activities supported in the application directly link to the eligible Participating State's approved Country Work Programme	Number 9	<input type="checkbox"/>
State in detail the sequence of activities to be undertaken	Number 11	<input type="checkbox"/>
Include Performance Monitoring Framework	Annex 1	<input type="checkbox"/>
Include who will benefit and why they are the target beneficiaries		<input type="checkbox"/>
Demonstrate how gender considerations will be addressed	Number 12	<input type="checkbox"/>
Identify the risks to the successful implementation of the project and how these will be addressed		<input type="checkbox"/>
Identify and address any environmental concerns. <i>Will the proposed activities have a positive or negative effect on the environment?</i>	Number 13	<input type="checkbox"/>
Include a detailed schedule of activities (Work Implementation Plan)	Annex 2	<input type="checkbox"/>
Include detailed financial budget (Budget Development Tool)	Annex 3	<input type="checkbox"/>
<b>Section 3 – Scope of Work</b>		
Demonstrate how the initiative will allow for exchange of skills/knowledge among national agencies and CDEMA Participating States	Number 17	<input type="checkbox"/>
Indicate how the activities undertaken will promote visibility of this initiative	Number 18	<input type="checkbox"/>
Explain how the initiative will be sustained	Number 19	<input type="checkbox"/>