



REQUEST FOR EXPRESSIONS OF INTEREST

I.1) Name and address Contracting Authority

Official name: Organisation of Eastern Caribbean States (OECS) Commission

Postal address: P O Box 179

Town: Castries

Postal Code: LC04 101

E-mail: procurementbids@oecs.int

Internet address: <http://www.oecs.org>

II.1.1) Title:

Consultancy for Building the Institutional and Regulatory Capacity for a Regional Risk Management System for the OECS Economic Union

II.1.3) Type of contract

Services

II.1.4) Short description of the contract

The purposes of this contract are as follows:

- In general: To facilitate the operationalization of a harmonized border management structure among relevant national border agencies, for the OECS Customs Union which is efficient, predictable and transparent in managing the importation and exportation of goods into the ECEU area and facilitating the free circulation of goods among Protocol Member States.
- Specifically: To assist in enhancing risk analysis and management in the OECS Economic Union by (i) identifying capacity gaps within the operations of Customs and other border control agencies to identify and manage risks in their respective areas of responsibility, in accordance with international principles and practices and (ii) developing solutions for strengthening and integrating the institutional and regulatory frameworks of national and regional risk assessment and management functions.



It is expected that the Contractor will attain the following results on completion of the engagement:

- (a) **Result 1. Assess environment:** A diagnostic assessment of the existence, scope and efficiency of national and regional risk management programmes/systems, inclusive of the policy, institutional, legal, procedural and IT frameworks in place and their ability to share information with their counterparts throughout the Economic Union;
- (b) **Result 2. Identify solutions:** Recommendations, inclusive of any infrastructural, behavioural, policy, institutional and legislative requirements, for (a) enhancing and integrating national risk management functions and (b) developing a regional mechanism for collection, analysis and sharing of risk-related information from international sources and across borders within the Economic Union;
- (c) **Result 3. Develop solutions:** for (a) strengthening and integrating national risk management functions and (b) enabling electronic cross-border exchange of risk-related information within the Economic Union, inclusive of:
 - (i) Draft policy, legal and procedural requirements,
 - (ii) Training and other capacity building programmes;
 - (iii) Nation mechanisms for integrating border agency risk management functions
 - (iv) Regional mechanism for cross-border exchange of risk-related information

The assignment may be undertaken by an individual or team with expertise in international trade, customs operations, integrated ICT systems, agriculture, health and food safety systems as well as legislative and statutory interpretation and drafting. It will be geared toward (a) assessing the existence, scope and effectiveness of risk assessment and management by national border and regulatory agencies in the OECS Protocol Member States and (b) developing recommendations for improving the efficiency of risk assessment and management in the OECS Economic Union.

II.1.5) Estimated total value

EUR 160,000.00



II.2.1) Place performance

Main site or place of performance: **OECS Protocol Member States:** Antigua and Barbuda, The Commonwealth of Dominica, Grenada, Montserrat, St. Kitts and Nevis, Saint Lucia, St. Vincent and the Grenadines.

II.2.2) Award Criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.4) Additional Information:

Potential legal (firms) and natural persons (individuals), who may be interested in, and capable of undertaking this assignment are required to submit a 'Statement of Capability or company profile' (Qualification and relevant experience pertinent to the assignment) to the Project Manager, RIGHT Programme via email **valentina.aubert@oecs.int** and copied to, **cosbert.woods@oecs.int** and **tadia.xantoine@oecs.int** no later than **23rd September 2021**. Shortlisted candidates will receive an invitation to tender which includes the following:

A. Instructions to tenderers and contract notice

B. Draft contract agreement and special conditions with annexes:

- I. General conditions for service contracts
- II. Terms of reference
- III. Organisation and methodology (to be submitted by the tenderer using the template provided)
- IV. Key experts (including templates for the summary list of key experts and their CVs)
- V. Budget (to be submitted by the tenderer as the financial offer using the template provided)
- VI. Forms and other supporting documents

C. Other information:

- I. List of entities invited to submit a tender
- II. Administrative compliance grid
- III. Evaluation grid